

**Meeting Minutes**  
**June 8, 2023**

The Board of Directors met in regular session on Thursday, June 8, 2023 at 6:00 pm. with the following in attendance:

Robert Graham  
Marsha Smith  
Roy Chisum

With the following absent: Steven Collins, Jeff Arnold  
Kent CAD Personnel present: Cindy Watson- Chief Appraiser  
Visitors at the meeting: Sandy Griffin/PerdueBrandon via phone

Meeting was called to order by Robert Graham at 6:14pm

- Motion was made by Marsha Smith, duly seconded by Roy Chisum to approve minutes of 2/16/23 meeting. Motion carried unanimously.
- Motion was made by Robert Graham, seconded by Roy Chisum to go into executive session to consult with legal counsel under Code 5.1071 at 6:16pm.
- Motion was made to come out of executive session at 6:45 pm by Robert Graham, seconded by Marsha Smith. Motion carried unanimously.
- Motion was made by Roy Chisum, duly seconded by Marsha Smith to approve Financial Reports as presented. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Marsha Smith to approve the Collection Reports as presented. Motion carried unanimously.
- Delinquent Tax Roll was reviewed, no action needed.
- Motion was made by Roy Chisum, duly seconded by Marsha Smith to reject the proposal as presented by Vested Networks for Digital Telephone service. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Roy Chisum to accept the TCDRS 2024 Retirement Plan as presented. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Marsha Smith to accept the TAC Public Officials Liability Insurance renewal 5/15/23-5/15/24. Motion carried unanimously.
- Motion was made by Marsha Smith, duly seconded by Robert Graham to accept the TAC Property Insurance Renewal 7/1/23-7/1/24. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Roy Chisum to appoint the 2023 Ag Advisory Board Members as: David Senn, Guy Glosson, Tammy Lucus.
- Motion was made by Marsha Smith, duly seconded by Roy Chisum to accept P&A's contract for the Tax Transparency Website/Postcard Contract 1/1/23-12/31/23 and their Mapping & Software Contract 1/1/24-12/31/25. Motion carried unanimously.
- Motion was made by Roy Chisum, seconded by Robert Graham to approve the Agricultural Use Appraisal Contract for 2024 as presented by P&A. Motion carried unanimously.
- Motion was made by Robert Graham, seconded by Marsha Smith to approve the P&A Mineral, Industrial, Utility & Personal Property Appraisal Contract for 2024-2025. Motion carried unanimously.
- Motion made by Roy Chisum, seconded by Marsha Smith to approve the 2024 Kent CAD Proposed Budget. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Marsha Smith to adjourn. 7:21pm

# KENT COUNTY APPRAISAL DISTRICT

P.O. Box 68 155 S. Main St  
Jayton, TX 79528  
(806) 237-3066 / fax (806) 237-3067

June 5, 2023

To: Board of Directors, Kent County Appraisal District  
Subject: Regular Meeting  
Date: Thursday, June 8, 2023 @ 6:00 pm  
Place: Kent County Appraisal District

## AGENDA

### OPEN SESSION:

1. Call Meeting to Order
2. Approve Minutes from 2/16/23 Meeting
3. **People's Open Forum – Public Comments**
4. Kent CAD Financial Reports for Feb-May
5. Collection Reports for Feb-May
6. Delinquent Tax Roll
7. Vested Networks Telephone quote
8. TCDRS Retirement Plan for 2024
9. TAC Public Officials Liability Insurance Renewal 5/15/23-5/15/24
10. TAC Property Insurance Renewal 7/1/23-7/1/24
11. Ag Advisory Board Members for 2023
12. P&A Tax Transparency Web Site/Postcard Contract 1/1/23-12/31/23
13. P&A Mapping & Software Contract 1/1/24-12/31/25
14. P&A Agricultural Use Appraisal Contract 2024
15. P&A Mineral, Industrial, Utility & Personal Property Appraisal Contract 2024-2025
16. 2024 Budget Workshop
17. Pending litigation: CRA Advisors v. Kent CAD; Cause nos. 1826; 2952-A
18. Announcements and adjournment.

FILED FOR RECORD

at 2:30 o'clock p. m.

Date 6-5-2023

Craig Harrison  
COUNTY CLERK, KENT COUNTY, TEXAS

By ASB Deputy

The board may discuss and take action on any item listed. If, during the course of the meeting, the board determines that any item on the agenda should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Closed sessions may include Sec. 551.071 (Consultation with attorney regarding pending or contemplated litigation, a settlement offer, or any matter on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct), Sec. 551.072 (Deliberations regarding real property), Sec. 551.074 (Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against a public officer or employee), Sec. 551.076 (Deliberations regarding security devices), or any other provision under the Open Meetings Act which would legally apply. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting and announce the time of the closed session. All final votes, actions, or decisions will be taken in open meeting.

Robert Graham – Chairman  
Marsha Smith – Secretary  
Cindy Watson – Chief Appraiser

Board of Appraisal Members:  
Roy Chisum, Jeff Arnold, Steven Collins