

**Meeting Minutes  
December 14, 2023**

The Board of Directors met in regular session on Thursday, December 14, 2023 at 6:00 pm. with the following in attendance:

Robert Graham  
Steven Collins  
Matt Herzog  
Roy Chisum

With the following absent: Marsha Smith

Kent CAD Personnel present: Cindy Watson- Chief Appraiser

Visitors at the meeting:

Meeting was called to order by Robert Graham at 6:00pm

- Motion was made by Steven Collins, duly seconded by Roy Chisum to approve minutes of 8/17/23 meeting. Motion carried unanimously.
- Motion was made by Roy Chisum, duly seconded by Steven Collins to approve Financial Reports as presented. Motion carried unanimously.
- Motion was made by Steven Collins, duly seconded by Roy Chisum to approve the Collection Reports as presented. Motion carried unanimously.
- Delinquent Tax Roll was reviewed, no action needed.
- Motion was made by Roy Chisum, duly seconded by Steven Collins to approve the Workers' Compensation Insurance renewal. Motion carried unanimously.
- Motion was made by Steven Collins, duly seconded by Matt Herzog to approve flooring quote by Leftwich Chapman to replace floors in building. Funds to be used from Miscellaneous Revenue. Motion carried unanimously.
- Motion was made by Steven Collins, duly seconded by Roy Chisum to approve the Computer upgrades. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Steven Collins to adopt the 2024 Holiday Calendar. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Steven Collins to adjourn.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

# KENT COUNTY APPRAISAL DISTRICT

P.O. Box 68 155 S. Main St  
Jayton, TX 79528  
(806) 237-3066 / fax (806) 237-3067

December 6, 2023

To: Board of Directors, Kent County Appraisal District  
Subject: Regular Meeting  
Date: Thursday, December 14, 2023 @ 6:00 pm  
Place: Kent County Appraisal District

## AGENDA

### OPEN SESSION:

1. Call Meeting to Order
2. Swearing in of new Board Member – Matt Herzog
3. Approve Minutes from 8/17/23 Meeting
4. Kent CAD Financial Reports for Aug-Nov pg 2  
3-41
5. Collection Reports for Aug-~~Nov~~ OCT 43-65
6. Delinquent Tax Roll 67-75
7. **People's Open Forum – Public Comments**
8. Workers' Compensation Insurance renewal 12/31/23-12/31/24 77-81
9. Kent CAD Flooring Replacement Quote 83
10. Kent CAD Computer Upgrade Quote 85-90
11. Holiday Calendar for 2024 91
12. Supplemental Pay
13. Announcements and adjournment.

## FILED FOR RECORD

at 2:00 o'clock p. m.

Date 12-11-2023

Craig Helms  
COUNTY CLERK, KENT COUNTY, TEXAS

By Steph B... Deputy

The board may discuss and take action on any item listed. If, during the course of the meeting, the board determines that any item on the agenda should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Closed sessions may include Sec. 551.071 (Consultation with attorney regarding pending or contemplated litigation, a settlement offer, or any matter on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct), Sec. 551.072 (Deliberations regarding real property), Sec. 551.074 (Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against a public officer or employee), Sec. 551.076 (Deliberations regarding security devices), or any other provision under the Open Meetings Act which would legally apply. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting and announce the time of the closed session. All final votes, actions, or decisions will be taken in open meeting.

Robert Graham – Chairman  
Marsha Smith – Secretary  
Cindy Watson – Chief Appraiser

Board of Appraisal Members:  
Roy Chisum, Steven Collins, Matt Herzog