

**Meeting Minutes
March 27, 2024**

The Board of Directors met in regular session on Wednesday, March 27, 2024 at 5:00 pm. with the following in attendance:

Robert Graham
Steven Collins
Matt Herzog
Ray Hall
Marsh Smith

With the following absent:

Kent CAD Personnel present: Cindy Watson- Chief Appraiser, Tiffany Carter

Visitors at the meeting:

Meeting was called to order by Robert Graham at 5:01pm

- Motion was made by Matt Herzog, duly seconded by Steven Collins to approve minutes of 12/14/23 meeting. Motion carried unanimously.
- Motion was made by Marsha Smith, duly seconded by Steven Collins to approve Financial Reports as presented. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Matt Herzog to approve the Collection Reports as presented. Motion carried unanimously.
- Delinquent Tax Roll was reviewed, no action needed.
- Motion was made by Steven Collins, duly seconded by Ray Hall to approve the continuation of the Chairman as Robert Graham and the Secretary as Marsha Smith for 2024. Motion carried unanimously.
- Motion was made by Marsha Smith, duly seconded by Ray Hall to approve the 2023 Audit engagement letter with James E. Rodgers & Company with a \$650 increase from last year. Motion carried unanimously.
- Motion was made by Robert Graham, duly seconded by Steven Collins to renew the TAC Public Officials Liability Renewal for 5/15/24-5/15/25. Motion carried unanimously.
- Motion was made by Marsha Smith, duly seconded by Matt Herzog to present the annual chief appraiser evaluation to Cindy Watson. Motion carried unanimously.
- Board was updated on office building upgrades/repairs made. Flooring, paint, lights.
- Motion was made by Marsha Smith, duly seconded by Robert Graham to adjourn.

Attest:

Secretary

Chairman

KENT COUNTY APPRAISAL DISTRICT

P.O. Box 68 155 S. Main St
Jayton, TX 79528
(806) 237-3066 / fax (806) 237-3067

March 21, 2024

To: Board of Directors, Kent County Appraisal District
Subject: Regular Meeting – corrected
Date: Wednesday, March 27, 2024 @ 5:00 pm
Place: Kent County Appraisal District

AGENDA

OPEN SESSION:

1. Call Meeting to Order
2. Swearing in of new Board Member – Ray Hall
3. Appoint Chairman & Secretary for 2024
4. Approve Minutes from 12/14/23 Meeting
5. Kent CAD Financial Reports for Dec-Feb
6. Collection Reports for Nov-Feb
7. Delinquent Tax Roll
8. **People's Open Forum – Public Comments**
9. 2023 Audit Engagement Letter
10. TAC Public Officials Liability Renewal 5/15/24-5/15/25
11. Chief Appraiser Evaluation
12. Building updates
13. Announcements and adjournment.

FILED FOR RECORD

at 11:00 o'clock a. m.
Date 3-21-2024
Craigs Haccinto
COUNTY CLERK, KENT COUNTY, TEXAS
By Steve Bunch Deputy

The board may discuss and take action on any item listed. If, during the course of the meeting, the board determines that any item on the agenda should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Closed sessions may include:

Sec. 551.071 (Consultation with attorney regarding pending or contemplated litigation, a settlement offer, or any matter on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct),

Sec. 551.072 (Deliberations regarding real property),

Sec. 551.074 (Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against a public officer or employee),

Sec. 551.076 (Deliberations regarding security devices), or any other provision under the Open Meetings Act which would legally apply.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting and announce the time of the closed session. All final votes, actions, or decisions will be taken in open meeting.

Robert Graham – Chairman
Marsha Smith – Secretary
Cindy Watson – Chief Appraiser

Board of Appraisal Members:
Steven Collins, Matt Herzog, Ray Hall