

**Meeting Minutes  
December 10, 2024**

The Board of Directors met in regular session on Tuesday, December 10, 2024 at 6:00 pm. with the following in attendance:

Steven Collins  
Matt Herzog  
Ray Hall  
Marsh Smith

With the following absent: Robert Graham

Kent CAD Personnel present: Cindy Watson- Chief Appraiser

Visitors at the meeting:

Meeting was called to order by Marsha Smith at 6:04pm

- Motion was made by Steven Collins, duly seconded by Matt Herzog to approve minutes of 8/27/24 meeting. Motion carried unanimously.
- Motion was made by Steven Collins, duly seconded by Matt Herzog to approve Financial Reports as presented. Motion carried unanimously.
- Motion was made by Steven Collins, duly seconded by Matt Herzog to approve the Collection Reports as presented. Motion carried unanimously.
- Delinquent Tax Roll was reviewed, no action needed.
- Motion was made by Marsha Smith, duly seconded by Steven Collins to approve the Workers Compensation Insurance Policy Renewal as presented. Motion carried unanimously.
- Motion was made by Marsha Smith, duly seconded by Matt Herzog to adopt the 2025 Holiday Calendar. Motion carried unanimously.
- Motion was made by Ray Hall, duly seconded by Marsha Smith to adjourn.

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman

# KENT COUNTY APPRAISAL DISTRICT

P.O. Box 68 155 S. Main St  
Jayton, TX 79528  
(806) 237-3066 / fax (806) 237-3067

December 6, 2024 (Correction)

To: Board of Directors, Kent County Appraisal District  
Subject: Regular Meeting  
Date: Tuesday, December 10, 2024 @ 6:00 pm  
Place: Kent County Appraisal District

## AGENDA

### OPEN SESSION:

1. Call Meeting to Order
2. Approve Minutes from 8/27/24 Meeting
3. Kent CAD Financial Reports for Aug-Nov
4. Collection Reports for Aug-Nov
5. Delinquent Tax Roll
6. **People's Open Forum – Public Comments**
7. Workers Compensation Insurance Renewal
8. 2025 Holiday Calendar
9. Announcements and adjournment.

FILED FOR RECORD

at 11:00 o'clock a. m.

Date 12-9-2024

Craig Hallock  
COUNTY CLERK, KENT COUNTY, TEXAS

By Deputy

The board may discuss and take action on any item listed. If, during the course of the meeting, the board determines that any item on the agenda should be held in a closed session, the Board will conduct a closed session in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Closed sessions may include:

Sec. 551.071 (Consultation with attorney regarding pending or contemplated litigation, a settlement offer, or any matter on which the attorney has a duty to advise the Board under the Texas Disciplinary Rules of Professional Conduct),

Sec. 551.072 (Deliberations regarding real property),

Sec. 551.074 (Personnel matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against a public officer or employee),

Sec. 551.076 (Deliberations regarding security devices), or any other provision under the Open Meetings Act which would legally apply.

Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting and announce the time of the closed session. All final votes, actions, or decisions will be taken in open meeting.

Robert Graham – Chairman  
Marsha Smith – Secretary  
Cindy Watson – Chief Appraiser

Board of Appraisal Members:  
Steven Collins, Matt Herzog, Ray Hall